

**Bylaws of the
Interfraternity Council of the University of New Hampshire**

Mission

We, the Interfraternity Council of the University of New Hampshire set forth this Constitution and By-Laws in order to create closer working relationships and coordination among the Member Fraternities and with the university.

Article I- Name

This organization shall be known as the Interfraternity Council (IFC) of the University of New Hampshire.

Article II- Objectives

The objectives of this organization will be to:

- A.) Promote the interests of the Member Fraternities
- B.) Promote the interests of college fraternities in general
- C.) Promote mutual cooperation between the Member Fraternities and the University of New Hampshire
- D.) Discuss questions of mutual interest and present to the Member Fraternities such recommendations as the Council deems appropriate.
- E.) Promote the interests of The University of New Hampshire

Article III- Membership

Section I. Any social fraternity or colony, at the University of New Hampshire, that is recognized as a student organization by the Office of Student Involvement and Leadership will be considered a Member Fraternity.

Section II. Each Member Fraternity shall be represented by one undergraduate voting member, chosen by the Member Fraternity. This individual cannot be an officer of the IFC.

Section III. Each Member Fraternity shall be entitled to one vote.

Article IV- Officers

Section I. The officers of the council shall be the President, Chief Justice, Chief Finance Officer, Vice President of Membership Development, Vice President of Community Relations (who will also act as secretary), Vice President of Recruitment, Vice President of Scholarship,

Section II. Each officer must maintain at least a 2.5 GPA to be elected and to serve in his role.

Section III. Each officer will be responsible for completing all aspects of their respective job descriptions, as outlined in the following section (Article IV; Section IV) in a timely manner. Failure to adhere to these requirements, or any others assigned by the IFC President or Greek Life Coordinator will be considered grounds for a vote of “no confidence”, in accordance with Article IV; Section V.

Section IV. The responsibilities of each respective officer will include the following, in addition to any incidental responsibilities arising throughout an officer’s tenure:

Subsection I. President

- A. Provide guidance and focus to the efforts of the General Body and Executive Committee.
- B. Preside over all meetings of the General Body and Executive Committee.
- C. Cast the final vote in the event of a tie.
- D. Build rapport and establish positive working relationships between IFC and Member Fraternity leaders.
- E. Serve as the official spokesperson for the fraternity community.
- F. Establish positive working relationships with campus and local law enforcement agencies.
- G. Regularly interact with the leaders of other governing councils and campus organizations.
- H. Establish a working relationship with key college administrators.
- I. Establish a working relationship with and communicate campus data, issues, and trends in a timely manner to the NIC.
- J. Attend weekly GPC meetings and provide IFC updates.
- K. Plan and implement Greek Week with other council presidents and relevant committees.
- L. Serve as representative on the MUB Board of Governors, or appoint a delegate as a replacement.

Subsection II. Chief Justice

- A. Serve as chair of the IFC Judicial Board and serve as the non-voting Chief Justice of all IFC Judicial Board hearings.
- B. Investigate and refer to the IFC Judicial Board alleged violations of IFC policy, including but not limited to:

1. the IFC Constitution, Bylaws, and policies;
 2. federal, state, and local laws;
 3. the rules and regulations of University of New Hampshire; and
 4. the general values-based conduct of fraternity men.
- C. Ensure proper filing and preparation for all judicial actions.
 - D. Ensure compliance with all IFC judicial action imposed upon a Member Fraternity.
 - E. Educate Member Fraternities on the IFC Constitution and Bylaws, judicial processes, and risk management policies.
 - F. Conduct judicial policy and procedures training for new IFC Judicial Board justices.
 - G. Assist in conflict mediation between Member Fraternities.
 - H. Review all IFC governance documents, at least annually.
 - I. Serve as SGA Representative on behalf of the IFC, or appoint an IFC Executive delegate.
 - J. Organize Social Chair meeting at least once a semester.

Subsection III. Chief Finance Officer

- A. Serve as chair of the IFC Finance Committee.
- B. Propose semester and annual budget and present this budget to the IFC council members to be either passed or sent to review.
- C. Supervise the annual budget process.
- D. Collect IFC Member Fraternity dues or other assessments as needed.
- E. Maintain accurate records throughout the year through invoicing and receipts.
- F. Prepare financial statements monthly and at the end of each term for distribution to all Member Fraternities.
- G. Create and establish a process for Member Fraternities to request money.

Subsection IV. Vice President of Community Relations

- A. Serve as secretary of the IFC General Body.
- B. Develop and execute a public relations and social media strategy.
- C. Develop service projects and philanthropic events for Member Fraternities.
- D. Collect and disseminate information on the fraternity community to all campus and community media sources.
- E. Keep the media informed on upcoming events or potential news.
- F. Establish a positive working relationship with external constituents.
- G. Coordinate Philanthropy Chair meeting at least twice a semester

Subsection V. Vice President of Recruitment

- A. Create a Recruitment Committee composed of all Fraternal Recruitment officers.
- B. Work with the Greek Life Coordinator to select dates for IFC Recruitment in the fall and spring, one semester in advance.

- C. Utilize technology (social media, etc.) in recruitment and marketing efforts.
- D. Honor NIC policy of “365” fraternity recruitment.
- E. Assist in training recruitment chairs on any recruitment software that is used.
- F. Produce and distribute promotional materials to all incoming students and unaffiliated students during summer orientations, at U-Day, and as appropriate.
- G. Develop recruitment workshops and programs for Member Fraternities.
- H. Uphold the IFC Recruitment Policy and ensure no restrictive policies are placed on new member recruitment.
- I. Provide advice and support to Member Fraternity recruitment officers.
- J. Coordinate with Greek Advisor regarding interested potential new-members.

Subsection VI. Vice President of Member Development

- A. Organize, develop, and implement a new member orientation program (Vitae).
- B. Organize, develop, and implement Grand Chapter and Greek Leadership Conference in collaboration with the Greek Advisor, Panhellenic Council, and United Greek Association.
- C. Develop opportunities for continuing member education by collaborating with alumni, University of New Hampshire offices and departments, and student organizations to offer educational programming covering the following topics: academic achievement, alcohol consumption, career preparation, civic engagement, hazing, leadership development, sexual assault/abuse, and values and ethics.
- D. Provide advice and support to Member Fraternity member development officers.

Subsection VII. Vice President of Scholarship

- A. Coordinate a scholarship chair orientation program for Member Fraternities.
- B. Organize, develop, and implement “Pursuit of Pi”
- C. Publish important academic dates and deadlines.
- D. Collect and distribute information about campus academic services, such as tutors, the writing lab, math lab, learning assistance programs, interest tests, career counseling, placement workshops, and library resources.

Section V. In the event an officer does not complete all aspects of their respective job descriptions, a vote of no confidence may be called for at any business meeting by any member of the IFC or the IFC Executive Board. The purpose of a vote of no confidence is to gauge the satisfaction of the IFC with the actions and accomplishments of any of its executive officers.

To motion for a vote of no confidence, a member of the IFC or the IFC Executive Board, must raise the motion to hold a vote of no confidence regarding the officer in question's

performance. The council will then open a discussion of the officer's performance, followed by a ballot vote by the delegates. The vote will decide if the officer's work is unsatisfactory. Then the officer will be immediately stripped of his position. A special election to replace this officer will be held at the following business meeting, with nominations held both immediately after the officer's removal, and also at the following meeting, immediately before the special election takes place.

Article V- Officer Elections

Section I. The Election date shall be determined at the start of the fall semester.

Section II. Nominations for the IFC officer positions shall be held for at least two weeks prior to the established Election date. Each nominee must fill out an application prior to the election to be approved. Elections shall take place the second meeting of November. Complete installation of new officers shall take place the first business meeting of the new calendar year.

Section III.

- I. Each officer must be elected by a simple majority of votes cast in ballot form, counted by the Chief Justice.
- II. Simply majority is defined as a majority in which the highest number of votes cast for any one candidate, issue, or item exceeds the second-highest number, while not constituting an absolute majority.
- III. In the case of a tie, the deciding vote will be decided by the president.

Section IV: Each Member Fraternity may not hold more than two Executive Board Positions.

Article VI- Meetings

Section I. Business meetings of the Council shall be held weekly.

Section II. Members shall wear business formal attire. Business formal attire is defined as a button-down shirt; dress pants, or khakis; a tie and belt; and dress shoes. Boat shoes are also permitted, and suit jackets or blazers are also encouraged. Such attire will be required for all meetings, except in cases of inclement weather. These cases will be determined by the IFC President. In the event of inclement weather, business casual attire will be permitted. The IFC President is required to make this decision and alert all delegates and officers 24 hours before the meeting in question.

Section III. Special meetings may be called by the Presidents of the Council at any time, and must be called by the President at the request of any two Member Fraternities.

Section IV. Notification of regularly scheduled meetings shall be done at the beginning of the each semester via the President's communication with all chapter presidents.

Section V. Notification of all special meetings shall be done in writing and hand-delivered to the highest ranking officer of the Member Fraternity who can be located.

Article VII - Judicial Board

Section I. The Judicial Board shall be composed of the Member Fraternity IFC Delegate Member's.

Section II. In the event of an alleged violation of the IFC Bylaws, or the Greek Social Policy, the matter will be referred to the Judicial Board/Judicial Board for review, and for rendering of a decision. For further information please see the IFC.

Section III. To hold a hearing two thirds of the delegates must be present, along with the advisor and chief justice.

Article VIII - Amendments

Section I. These bylaws may be amended by a three-fourths vote of the representatives of the Member Fraternities. The amendment must be submitted in writing to the Council and to the presidents of the Member Fraternities at least two weeks prior to the business meeting at which the vote is taken.

Article IX - Quorum

Section I. A quorum is a simple majority of the Member Fraternity delegates, and represents the number of delegates who must be present in order to run a meeting, conduct business, and vote on resolutions.

Article X - Place and Time of Meeting

Section I. The Council president will designate the meeting location and time.

Article XI - Duties of the Member Fraternities

Section I. It shall be the duty of the Member Fraternities to uphold and abide by the Constitution, By-laws, and rules and regulations of the Council & University.

Section II. It shall be the duty of the Member Fraternities to have a representative present at every regular and every special meeting of the Council

Section III. Dues shall be invoiced according to the roster submitted at the start of each semester and collected at \$15 per active member, and \$15 per new member from each Member Fraternity. Changes to the roster and invoice prior to roster due date must be approved by the Greek Life office. Any Member Fraternity failing to pay dues within two weeks of receiving an invoice will lose the ability to vote as well as having a 5% weekly interest rate added on to the amount still owed. The Member Fraternity shall be returned voting rights once the due owe has been paid.

Article XII- Rules of Order

Section I. Robert's Rules of Order shall be used to run all business meetings.

Section II. The order of business of IFC meetings shall be as follows: Call to order, roll call, approval of the previous meeting's minutes, officer reports, chapter reports, old business, new business, adjournment. This order is to be maintained by the IFC President and the Vice President of Community Relations.

Article XIII- Member Fraternities Policies

Section I. Each Member Fraternity will support open expansion by NIC fraternities onto the University of New Hampshire campus.

Section II. Each new member will have a minimum high school GPA of 2.5 for the first semester freshman year and one of the following:

- a.) Minimum college GPA of 2.5 thereafter; or
- b.) Has a GPA at or above the campus all-men's average.

Section III. Each Member Fraternity will maintain an annual cumulative GPA of either:

- a.) A minimum 2.5; or
- b.) At or above the campus all-men's average.

Section IV. Each Member Fraternity's new member program shall last no longer than twelve weeks.

Section V. No Member Fraternity will have a women's auxiliary group.

Section VI. Each Member Fraternity will have risk management policies that address alcohol use, fire safety, hazing, and sexual assault/abuse.

Section VII. Each Member Fraternity will be alcohol free at all rush/recruitment activities including formal, informal and summer break recruitment activities.

Section VIII. Each Member Fraternity will have alcohol free new member programs.

Article XIIV- Absences

Section I. The absence of any Member Fraternity from any regular or special meeting of the Council shall result in the levying of a fine initially in the amount of \$50, doubling with each subsequent absence.

Section II. The absence of any Council Executive Officer will result in a \$50 fine to be paid by the individual to the Council.

Section III. The appointed delegate from any Member Fraternity may be considered excused in their absence, if and only if another active member of their respective chapter attends meeting, and fulfills all of the delegate's duties. This "fill-in representative" may not be a new member. Each delegate may send a "fill-in representative" two times. Upon sending a "fill-in representative" three times, the chapter will be charged \$50 for each offence.

Section IV. If the Greek Liaison serving as a tie between student government and the IFC is absent for more than three IFC meetings, he or she shall be considered unrecognized as a representative of the IFC, and a letter of disapproval written by the IFC President shall be sent to the Student Senate in order to make clear the Liaison's lack of commitment.

Article XV- Committees

Section I. The IFC shall be vested with the power to create committees in order to execute the objectives of the Council. These committees include, but are not limited to, Education, Programming, Public Relations, and Membership.

Article XVI- Distribution of Constitution and By-Laws

Section I. The IFC's most current Bylaws will be printed and distributed to each IFC delegate and officer at the first IFC meeting of each semester.

Section II. The IFC's most current Bylaws will be printed and distributed to each Member Fraternity's members (actives and new members) by November 1st of each academic year.